

**Hawkshead Grammar School Foundation**  
**Annual Report for Year Ended 31st October 2016**

**Charity Name and Number**

Hawkshead Grammar School Foundation  
Registered Charity Number 1030002

**Correspondence Address**

c/o The Garth Near Sawrey Ambleside CUMBRIA LA22 0JZ

**Governors**

Mr M Sandys Chairman of Governors  
Mr R Brown  
Revd J Dixon  
Mr I Moulton  
Mrs J Myers  
Mrs C Salisbury  
Mr A Stoker  
Mr R Shuttleworth ( until his sad death in June 2016 )

**Clerk**

Mr G Dent

**Professional Advisers**

Solicitors

Livingstons

57 - 61 Market Street Dalton - in - Furness CUMBRIA LA15 8AW

Accountants

Saint & Co

The Old Police Station Church Street Ambleside CUMBRIA LA22 0BT

Bankers

Santander

Bridle Road Bootle L30 4GB

**Website**

[www.hawksheadgrammar.org.uk](http://www.hawksheadgrammar.org.uk)

**History, Objectives and Activities**

Hawkshead Grammar School Foundation was set up in 1585 by Edwin Sandys, Archbishop of York, under Letters Patent from Queen Elizabeth 1, for the purpose of running a Boys Grammar School. It did so for over 300 years until the school closed in 1909.

The Foundation now runs the school building as a museum and continues to give grants to young people from the Ancient Parish of Hawkshead. It also owns and lets various properties adjacent to the school building which helps provide income for the Foundation.

CHARITY COMMISSION  
FIRST CONTACT

17 AUG 2017

ACCOUNTS  
RECEIVED

## Management and Governance

The Governors normally meet twice a year and agree on matters concerning the running and maintenance of the buildings, grants and other affairs concerning the Foundation. There are normally six governors, some representing local authorities and some appointed by the governing body and one appointed by the Carlisle Diocese of the Church of England. Appointments are for five years and are renewable. The Chairman is elected by the governing body on an annual basis.

During the year routine risk assessments were made on Fire ,Security and Insurance cover.

Rents and letting agreements were reviewed and ongoing maintenance of the buildings was undertaken, with professional guidance.

Decisions were made on a contingency basis to ensure that funds were available so that the Foundation was able to continue to provide the educational grants.

## Procedures and Policy for the awarding of the Educational Grants

Applications for the educational and vocational grants were accepted by the Governors throughout the year and were considered at or between meetings.

The rules covering the applications are available directly from the Foundation or from the website.

Educational grants were made to young people under the age of 25 studying at a recognised university, college, apprenticeship or similar educational facility.

They must apply each year of their course and in the second and subsequent years must provide evidence of satisfactory attendance and results.

A total of 6 grants were made for the year.

## Achievements and Performance of the Foundation

The attendance figures for visitors to the Museum were slightly higher than the in 2015, with little change in shop sales income.

Rental income was as 2015 with no increases by way of rent reviews.

Other costs in connection with the running of the Foundation were slightly lower than the previous year but were expected to be higher next year due to essential planned maintenance work on the rental properties.

The charity ran a surplus of £24,248 in 2016 ( incoming resources over expenditure before gains and losses on investments ).

## Accounts

The accounts for the year ended 31st October 2016 are available from our accountants in PDF format.

G Dent  
Clerk

11th August 2017

## **Hawkshead Grammar School Foundation**

c/o The Garth Near Sawrey Cumbria LA22 0JZ  
mobile: 07889685870 email:[graham.thegarh@gmail.com](mailto:graham.thegarh@gmail.com)

11th August 2017

Charity Commission  
PO Box 1227  
Liverpool  
L69 3UG

For the attention of the Annual Reports Department

Dear Sir/Madam,

Annual Report for Hawkshead Grammar School Foundation  
Registered Charity Number 1030002

Please find enclosed the Annual Report for Year Ended 31st October 2016 for the Hawkshead Grammar School Foundation.

As requested the accounts for the year ended 31st October 2016 will be forwarded by email with an attached PDF file.

Thank you for your attention regarding the above, if you have any queries please do not hesitate to contact the writer.

Yours faithfully,



G J Dent  
Clerk HGSF

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